SIMPLY RESOURCEFUL / FREE PRINTABLE

Classroom Attendance

Class / period: _____ Teacher: _____

Students	Sessions	Attendance rate
_____	_____	_____

01 / Main record

Student	Present	Absent	Late	Total sessions	Attendance %	Notes

02 / Follow-up and planning

Follow-up student	Action	Date

03 / Review

Define whether late counts as present before calculating _____

Keep student information secure _____